



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Benguet**

**DIVISION MEMORANDUM**

No. 2/2 Series of 2021

May 3, 2021

DepEd-Benguet Division

JUN 14 2021

RELEASED

TO : All SGOD and CID Personnel  
PSDSs and District CPs  
School Heads of Public Elementary and Secondary Schools  
All Others Concerned

SUBJECT: **CONDUCT OF DepED – LGU CONVERGENCE AND SCHOOL VISITS**

1. Recognizing the need to sustain and strengthen collaboration and partnership with the Local Government units and other stakeholders, and to address school or education issues and concerns especially in this pandemic, DepED – CAR and SDO Benguet in coordination with the municipal chief executives will be conducting limited face-to-face meetings in the different municipalities and schools visits (Schedule and venues will be announced later).
2. Expected participants to these meetings are the Mayors, Vice Mayors, Municipal Kagawads, Section Heads in the municipal offices, PSDSs, School Heads, parent representatives and other stakeholders, and teams from DepED-RO and SDO.
3. A representative from the Regional Office will be coordinating with the LGU and District Heads on the arrangements, scheduling of the convergence and the schools to be visited.
4. District and school nurses and other health personnel are requested to coordinate with the LGUs and the host schools and the schools to be visited to ensure that triage, hand washing facilities, sanitizers and health protocols are established at all times, in all venues during these activities.
5. Travel expenses of school heads and SDO personnel, and other school expenditures incurred relative to these activities may be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. Dissemination of this memorandum is desired.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent

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